High-Impact Communication

by Iannis Ireland
Training & Development Officer

WILTON BRADLEY

High-Impact Communication

Training Module

Duration:	2.5 hrs (A.M. or P.M.)	**Delivery Methods:**	Microsoft Teams / Face-to-face

Who Is This Training For?

- Any workforce member with an interest in better results through improved communication skills
- Any aspiring leader / manager who wants to model effective communication, and get noticed
- Anyone with responsibility for directly reporting to others, or regularly communicating to other team members at any level
- Anyone wanting to better understand the mechanics of communication, and better understand the link between what is spoken, and body language

Course Description

Whether we are doing it deliberately or not, **we are always communicating**. We don't even have to be saying anything. With that in mind, it's important that we get it right, not only when we are communicating ourselves, but when we are also decoding the communication from others.

Whatever our roles and responsibilities, the success of any organisation is only as good as the communication that takes place. That means it's important to revisit our skills regularly and ensure that particular saw is kept sharp.

This course is designed to give any attendee the opportunity to do just that, as well as better understand not just how we communicate, but how to ensure that all aspects of their communication are aligned correctly. It is also designed to help any attendee build better, longer-lasting relationships, faster.

The aims are:

- To define the term "High-impact communication."
- To know how to set the scene for high-impact communication
- To develop understanding of effective body language when communicating
- To improve our ability to use positive language when communicating verbally
- To better know the link between active listening and communication

Benefits Of Attending

- Increased high-quality communication between individuals / departments
- Managers will be able to model effective communication more effectively to all
- Team members will be better placed to secure more positive outcomes through better communication skills
- Time savings
- Better productivity through more effective, clearer communication
- All attendees will more readily be able to read unspoken signals, and understand what is **really being said**